**Majlis: Month/Year: Tajnid:**

**Note**: 1. Please forward a copy of this form by the 7th of every month.

2. Use extra paper if required for additional reports especially if an event is held by the Majlis.

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| Umumi (200 points)   1. Was a General Meeting held  Yes -  No Date: ............    1. How many Ansar participated? ................................... 2. Was the meeting held  Physically -  Online? 3. Are minutes kept of the General Meeting?  Yes -  No 4. Was an Amila Meeting held  Yes -  No Date: .............    1. How many members of Majlis e Amila participated? ..................    2. Number of Local Majlis e Amila members ……………… 5. How many members of the Majlis were visited this month ………? 6. How many members of were called this month by Zaeem Majlis ………? (calls not text messages) 7. Number of Active Ansar in Majlis (*those who attend events and contribute financially*) ……….   Note: Please submit a brief General Meeting report on a separate sheet. |
| Taleem (300 points)   1. Was an online Taleem Session held during the month?  Yes -  No    1. What topic was discussed? …………………………………………    2. Was the Syllabus covered in the meeting?  Yes -  No 2. How many members regularly read AHadith … 3. How many members regularly read the books of the Promised Messiah as … 4. How many members regularly read the books of Khulafa … 5. How many members regularly read Alfazl International (Online) … 6. No of Ansar who participated in the Quarterly Knowledge Paper (this month) ............................. 7. No of Ansar who participated in the Monthly Knowledge Session (this month) ............................. |
| Tarbiyyat (400 points)   1. Was an Online Tarbiyyat Session held during the month?  Yes -  No    1. If so, what was the topic discussed …………… 2. Number of Ansar regular in their obligatory five daily prayers? ............    1. Number of Ansar who understand the translation of Salat ………. 3. Number of Ansar who regularly observe voluntary (Nafli) daily prayers? ............ 4. Number of Ansar who perform their obligatory prayers in congregation    1. At a mosque or Salat Centre ………    2. At home ……. 5. Number of Ansar who are regular in observing a voluntary (Nafli) Fast?    1. Number of local Majlis e Amila members observe voluntary (Nafli) Fast?----- 6. Number of Ansar who recite the Holy Quran daily? ......................    1. Number of Ansar who require assistance in recitation of the Holy Quran ………. 7. Number of Ansar observe Tahajjud? ............ 8. No of Ansar who watch MTA on a daily basis?--------------    1. Watch Alone ……    2. Watch with their families ….. 9. Number of Ansar who regularly listen to the Friday sermons of Huzur Aqdas? ............ 10. Has the Friday Sermon from Huzur Aqdas been distributed to all Ansar weekly?  Yes -  No   Note: Please note that a survey for Questions 16 – 23 can be conducted once a year. |
| Tarbiyyat Nau Muba’i’in (100 points)   1. How many Nau Muba’i’in reside in the Majlis? ...................... 2. How many Nau Muba’i’in were visited this month? ...................... 3. How many Nau Muba’i’in are active? ........ 4. Was a local programme (online or physical) organised for them?  Yes -  No 5. Do they participate in the system of the Majlis and financial sacrifice?  Yes -  No |

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| Ithar (250 points)   1. Number of local schools, hospitals, or care homes visited this month? ......................    1. How many Ansar participated in the above activity? ...................... 2. Was there a monthly or weekly “Food Serving” programme?  Monthly -  Weekly    1. How many Ansar participated? …….    2. How many food servings were distributed? ………. 3. Were any food parcels distributed this month (Food Banks)?  Yes -  No    1. How many food packets were distributed to food banks? …….    2. How many people were helped? …….    3. How many Ansar participated? ……… 4. How many elderly Ahmadi brothers and families were assisted by Ansar? ...................... 5. Was a Waqar e Amal organised this month?  Yes -  No    1. If so, how many Ansar participated? ...................... 6. Were Ansar involved in assisting at Jamaat or Lajna / Khuddam events?  Yes -  No    1. If so, how many Ansar participated? ...................... |
| Tabligh (400 points)   1. Number of Baits this month? 2. Total Number of Dayeen e Allah in the Majlis …….. 3. Total contacts under Tabligh ……..    1. Number of new contacts this month ……. 4. Number of Tabligh Sittings held (online or physical)? .....................    1. Number of participants in Tabligh Sittings? ...................... 5. Number of Book Stalls held? ......................    1. Number of visitors? ...................... 6. How many folders (leaflets) were distributed in the month? ......................    1. How many Ansar participated in leaflet distribution? ...................... |
| Dhahanat wa Sihat Jismani (200 points)   1. Was a Healthy Living Session held during the month?  Yes -  No    1. If so, what was the topic discussed ………………………………………… 2. Number of Ansar regular in Sports Activities? ............ 3. Sports Activities organised by the Majlis this month? ..........................................    1. Number of Participants? ...................... 4. Number of Ansar who are regular members of a Sports Club or Gym? ................. |
| Mal (300 points)   1. Was a session on “Aspects of Financial Sacrifice” held during the month?  Yes -  No    1. If so, how many Ansar participated? ……………… 2. Chanda Collection this month. Cash € ……………… Bank (if known) € ……………… 3. Cash Collection Statement Submitted  Yes -  No 4. Number of Ansar who pay Chanda via Bank? ………. |
| Waqf e Jadid & Tehrik e Jadid (150 Points)   1. Was a session on “Tehrik e Jadid” or Waqf e Jadid held during the month?  Yes -  No    1. If so, which topic was discussed? 2. Number of Ansar participating in Waqf e Jadid? ..........................    1. Number of Ansar contacted in the month to either increase or participate? …….. 3. Number of Ansar participating in Tehrik e Jadid ? ..........................    1. Number of Ansar contacted in the month to either increase or participate? …….. |
| Tajnid (200 points)   1. What is the total Tajnid of the Majlis? ...............................    1. Members who have left Majlis this month? .............................    2. New members added to Tajnid this month? ............................... 2. Is there a Majlis WhatsApp or Email Group for forwarding information to Ansar?  Yes -  No    1. How many Ansar have their mobile numbers in the Tajnid (total)? ……    2. How many Ansar have their email addresses in the Tajnid (total)? ……..   Note: Please note that details for members joining or leaving the Majlis should be submitted at the earliest. |
| Isha’at (100 points)   1. Was a digital Majlis newsletter published and distributed this month?  Yes -  No 2. Activity Report sent for publication in National magazine or Website?  Yes -  No 3. Did any Nasir write an article for the National Magazine or Website?  Yes -  No |
| Talim ul Quran (200 points)   1. Was a session on “Study of the Holy Quran” held during the month?  Yes -  No    1. If so, what was the topic discussed …………………………………………    2. How many Ansar participated in the session(s)? ……… 2. Was a session on “Importance of Waqf e Aarzi” held during the month?  Yes -  No 3. Number of Talimul Quran classes held this month (online or face to face)? ......................    1. Number of Ansar participating (on average) in each class? ...................... 4. Number of Ansar who can recite the Holy Quran properly? ...................... 5. Number of weeks dedicated this month by Ansar for Waqf e Aarzi? ...................... |
| Saf e Dom (100 points)   1. How many Ansar in the Majlis own a bike? ......................    1. How many Ansar in the Majlis regularly ride bikes? ...................... |
| Report Prepared by: ..............................................................  Responsibility: ……………………………  Signature Zaeem Majlis: (Enter name if submitted electronically)    Name Zaeem Majlis:  Date Submitted ……… /……… / ……… |

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| Headquarter (Markaz) Feedback |
| Feedback from Qaid Umumi |
| Feedback from Qaideen |
| Feedback from Sadr Majlis |